

Section 00020 Invitation for Bid Proposals

Project

Chippewa Valley Schools – Network Refresh (E-Rate)
Bid Package – 19-T06 (E-Rate)

Owner

Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038
(586) 723-2000

Technology Designer

Metro Technology Services IT, Inc.
59 North Walnut Street
Suite 202
Mount Clemens, Michigan 48043
(586) 203-8423

Project Description

Procure, install, integrate and configure new Network Infrastructure Equipment, UPS Equipment and all associated Low Voltage Cabling at Chippewa Valley Schools (District Wide). Project will also include removal of the existing Cisco equipment for credit and labeling and creating new as-built documentation. This RFP is subjected to the following E-rate requirements.

1. *IDENTIFICATION NUMBER - The Vendor's Universal Service Fund (USF) Service Provider Identification Number (SPIN) MUST be included in the Bid Proposal and must be updated for the 2019 funding year. Questions regarding the E-rate Program should be directed to the Schools and Library Division at (888) 203-8100.*
2. *FUNDING YEAR 2020 - This project qualifies for Funding Year 2020 USF funding. Construction may begin as early as April 1, 2020; however, no invoices can be dated prior to July 1, 2020.*
3. *CONDITIONAL UPON USF - The Contract is 100% conditional upon Universal Service Funding. Further, the Owner reserves the unrestricted right to reduce the contract amount by reducing the scope of work and/or components in order to meet budget requirements in the event the level of the USF discount is reduced. Unit pricing, as specified in the Bid Proposal, will be used to control contract adjustments. Any such action will be taken before specific work on a building, or on a project component, has commenced.*
4. *DISCOUNT IMPLEMENTATION - The Owner reserves the unrestricted right to specify the reimbursement filing option for implementing the USF E-rate discounts; Billed Entity Applicant Reimbursement (BEAR) or Service Provider Invoice (SPI).*

Type of Proposal

A single lump sum Bid Proposal is being solicited for each section of the work described in this Request for Proposal (the "RFP").

Date of Submission

The Owner will receive sealed Bid Proposals for the work herein set forth until 2:00 P.M. EST, on Friday, February 21, 2020 (the "Due Date") at the Chippewa Valley Schools' Administration Building, 19120 Cass Ave, Clinton Township, Michigan 48038. Bid Proposals will be publicly opened and read aloud shortly thereafter. Late Bids Proposals will not be opened, accepted or considered.

Each Bid Proposal must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Bidder or any employee of the Bidder and any member of the Owner's School Board or the Superintendent of Schools. The Owner will not accept a Bid Proposal that does not include this sworn and notarized disclosure statement.

Each Bid Proposal must be accompanied by the Iran Sanctions Affidavit. The Owner will not accept a Bid Proposal that does not include this sworn and notarized Iran Sanctions Affidavit.

Each Bid Proposal must be accompanied by the Affidavit for Criminal Background Checks. The Owner will not accept a Bid Proposal that does not include this sworn and notarized statement.

In the event of a weather-related district closure, the bid opening shall automatically occur the very next business day the district is open.

Bid Proposal Security

Each Bid Proposal must be accompanied by a certified check, cashier's check, or a satisfactory surety bid bond in an amount not less than five percent (5%) of the total Bid Proposal price as guaranty. No Bid Proposal shall be considered unless it is accompanied by the required guaranty.

Each check shall be made payable to **Chippewa Valley Schools**.

Bid security will be returned to all bidders for each Bid Proposal Package within thirty (30) days after the award of Contract by the Chippewa Valley Schools Board of Education and the accepted bidders have executed the Contract, or if no award has been made, within ninety (90) days after the date of the opening of Bid Proposals, upon demand of the bidder at any time thereafter, so long as he/she has not been notified of the acceptance of its Bid Proposal.

Pre-Bid Proposal Meeting

A Pre-Bid Proposal meeting is scheduled for **Thursday, January 30, 2020 at 9:00AM** at the Chippewa Valley Schools' Administration Building, 19120 Cass Ave, Clinton Township, Michigan 48038.

Attendance at this Pre-Bid Proposal meeting is not mandatory; however, absolutely no extra cost will be allowed for any item or thing which could have been seen or obtained at the Pre-Bid Proposal meeting.

Bidding Documents

Bidding Documents will be available by emailing Angela Fucich at Metro Technology Services IT, Inc. at angela@mts4it.com.

Proposal Acceptance

The Owner expressly reserves the right to accept or reject any or all Bid Proposals in whole or in part, to waive any irregularities or informalities therein, and to award the Contract(s) to other than the low bidder.

Proposal Withdrawal

Proposals for base Bid Proposals may not be withdrawn for a period of ninety (90) days after the Due Date. Bidders may withdraw at any time prior to the Due Date, however.

End of Section 00020