

Chippewa Valley Schools
Invitation to Bid –
Purchase of Automatic External Defibrillators
ITB 15.2021B
September 14, 2020

Purpose

The Chippewa Valley Schools Board of Education will receive bid proposals for the purchase of a turn-key solution for Automatic External Defibrillator (AED) purchases that best satisfy the needs of the District's school buildings.

Submission of Bid

Bids shall be submitted in accordance with this ITB. **Sealed bids clearly labeled "Purchase of AEDs Bid 15.2021B" will be received by Chippewa Valley Schools until October 2, 2020 at 2:00 pm EST, at which time all bids will be publicly opened and read.** Bidder shall complete and submit the Bid Proposal and Pricing Forms, Affidavit, and include descriptive literature, technical specifications, warranty information, pictures and manufacturer's data for each alternate model bid.

Proposals are to be delivered to the attention of:

Laura Harrington
Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038

Proposals received after this date and time will not be accepted. Proposals will be considered firm for a minimum of 60 days from the bid opening date.

Pricing for Turn-Key Service

Bidder shall submit pricing with the understanding that this purchase is a turn-key solution. Awarded bidder shall be solely responsible for installing new equipment and for removing the corresponding traded-in used condition, district-owned AEDs. Some of these AEDs are deemed 'end of life' by the manufacturer and/or not Pre-Market Approved by the FDA. All usable supplies and accessories shall be retained by the district. Awarded bidder shall also solely handle the equipment trade-in or disposal process including any regulatory disposal or processing charges. Awarded bidder shall place, set up, and make AEDs ready for use and update AED records on an AED Management System. The AED Management System (priced separately) shall be a secured, cloud-based management system and include all new and all remaining District AED equipment. Awarded bidder shall also provide appropriate medical authorization.

Pricing shall be FOB delivered and set in place at multiple locations (zip codes 48036, 48038, and 48044). No additional charges shall incur for unpacking or delivering new equipment. No additional charges shall incur for packing or removing existing AED units.

Bid Security

Bid Security is not required for this bid.

Instructions to Bidders

1. All questions should be directed to Laura Harrington, emailed to purchasing@cvs.k12.mi.us or faxed to 586-723-2128.
2. Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the ITB requirements and that bidder understands and agrees to abide by all of the stipulations and requirements contained therein. Bidder must clearly state in the bid any exceptions to the enclosed specifications. The listing of exceptions, if any, is mandatory. Any exceptions found in review but not listed could be a basis for rejection of the bid. Bidder must provide the brand name, relabeled name (if applicable), model number and manufacturer's number for all equipment proposed.
3. Bidders must clearly indicate extent of warranties and ability to provide parts and services for the equipment on which they are bidding. Indicate the total number of available local customer service support representatives. Bidders must provide written confirmation from the original equipment manufacturer that the equipment is OEM.
4. The equipment is to be furnished in accordance with the specifications. Any deviation, exception, or voluntary alternates to bid specifications must be submitted in writing with bid response. All specifications sheets and independent evaluations must accompany bid response. Voluntary alternate equipment must physically fit inside district's existing AED cabinets.
5. It is understood that the Chippewa Valley Schools is a governmental unit, and as such, is exempt from the payment of all State and Federal Taxes applying to the products specified in this document. Therefore, the prices quoted by the Bidder should not include any allocation for taxes. The successful bidder shall pay all other taxes required by law.
6. Awarded bidder must provide all workers compensation and general liability insurance coverage for all workers involved in delivery, moving and installation of equipment. Awarded bidder agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the District, its officers, and employees, from actions, claims, damages, disabilities or the cost of litigation that are asserted by any person or entity to the extent arising out of the negligent acts or omissions or willful misconduct in the performance by the Awarded bidder hereunder, whether or not there is concurrent negligence on the part of the District, but excluding liability due to the active negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Awarded bidder or its agents, under workmen's compensation acts, disability benefits acts or other employees' benefits acts.

Addenda

Each bidder shall ascertain prior to submitting his/her bid that he/she has received all addenda issued. Addenda will be emailed to all who are known by the District to have a set of bid documents. Addenda issued during the time of bidding shall become part of the contract documents and receipt thereof shall be acknowledged on the bid proposal.

Right to Reject Bid

Chippewa Valley Schools reserves the right to waive irregularities and to accept and/or reject any or all bids and in its sole discretion to be in the best interest of the school district. The bidder, in submitting his/her bid, agrees to accept the decision of the District as final.

The bidder shall provide full disclosure of all existing client relationships that currently or prospectively may give rise to conflicts of interest and disqualification as governed by the codes of rules of professional responsibility and conduct.

Award

It is the intent of Chippewa Valley Schools to award the bid in October 2020 via a purchase order issued by Chippewa Valley Schools. The following criterion shall be considered in making an award, in no particular order: total cost of the purchase, conformity to listed specifications and turn-key requirements, cost of supplies for alternate models, management system capabilities, product and industry knowledge and expertise, delivery schedule, warranty, references, or any other criteria deemed important by District.

The equipment is to be delivered to the individual schools in the specific room locations, and in the time frame determined by the Purchasing Department. All equipment should be titled in Chippewa Valley Schools' name. It is highly desirable for the equipment to be installed and operational no later than the beginning of December 2020. Awarded bidder shall be responsible for guaranteeing product delivery so that the district remains eligible for equipment trade-in credit.

AED Equipment Specifications

Equipment furnished must include all new parts of standard first grade quality, constructed of 100% new components (can reuse existing usable case, unexpired pads, and child keys on district FRx units being traded in) and without any recalls. District will not accept discontinued, remanufactured, certified remanufactured, newly remanufactured, reconditioned, demonstration models, loaners, previously used equipment, or the like for any reason. District reserves the unilateral right to increase or decrease quantity purchased (up to 10%) of each item without any effect on the unit cost.

BASE BID: Phillips Heartstart FRx AED (Page 1 of 2 of Pricing Bid Form): Quantity: 29

ADD ALTERNATE 1: Phillips Heartstart FRx AED as detailed on Page 1 of 2 of Pricing Bid Form: Additional Quantity beyond the base bid qty 29: 15

ALTERNATIVE EQUIPMENT BID - AED Models (Page 2 of 2 of Pricing Bid Form):

Any alternative equipment bid must be equal in all ways to the specified item. It is important to the District to limit the variety of AED models throughout the district. If bidder chooses to bid an alternative product, the quantity purchased in the **BASE BID** shall change to **Quantity 42**, to replace some of the existing operable FRx AEDs.

ADD ALTERNATE 2: Alternative AED Equipment **Quantity 13** to replace an additional eleven (11) FRx AEDs and two (2) LIFEPAK CR Plus/Express) AEDs.

AED Management System Specifications

The AED Management System (priced separately) shall be a secured, cloud-based management system and include all new and remaining district AED equipment. At a minimum, the system should email designated district staff AED status, email check reminders to those assigned AEDs, and have the ability for designated district staff to document such checks into the management system. Awarded bidder shall provide appropriate medial authorization.

BID PROPOSAL FORM

CHIPPEWA VALLEY SCHOOLS INVITATION TO BID – AUTOMATIC EXTERNAL DEFIBRILLATOR 15.2021B

The undersigned understands that the District reserves the right to reject any, and all, bids in whole or in part, and to waive informalities and irregularities in bidding. District also reserves the right to hold bids for a minimum of 60 days from bid opening date. If in the District's opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Chippewa Valley Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plans, drawings and specifications.

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this ITB. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to Chippewa Valley Schools, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to Chippewa Valley Schools, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with Chippewa Valley Schools.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Name, title, and signature of individual duly authorized to execute contracts:

Name _____

Title _____

Signature _____

ADDENDA

The undersigned acknowledges receipt of the following addenda:

Addendum # _____

dated _____

Addendum # _____

dated _____

NAME OF BIDDER: _____

ADDRESS: _____

PHONE: _____ **FAX:** _____

EMAIL ADDRESS: _____

CONTACT NAME: _____

EQUIPMENT WARRANTY INFORMATION:

Authorized Distributor of Equipment: **YES** _____ **NO** _____

Number of available local customer service support representatives _____

BID EXCEPTIONS:

Bidder must detail any and all exceptions to bid specifications and requirements:

REFERENCES

Attach the names of three references to your bid, preferably school districts comparable to Chippewa Valley Schools:

NAME OF DISTRICT: _____

CONTACT PERSON: _____ **PHONE NO:** _____

NAME OF DISTRICT: _____

CONTACT PERSON: _____ **PHONE NO:** _____

NAME OF DISTRICT: _____

CONTACT PERSON: _____ **PHONE NO:** _____

PRICING BID FORM (Page 1 of 2)

NAME OF BIDDER: _____

Bidder to complete this page only if bidding the FRx AED

<u>SPECIFIED EQUIPMENT</u>	<u>UNIT COST</u>	<u>TOTAL EXT. COST</u>
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1. BASE BID, SPECIFIED FRx AED:

AED, Carry Case, installed battery;
Pre-connected Heartstart Pads II;
Infant/Child Key; Spare Heartstart Pads II;
"Turn-key service" (quantity 29)

CREDIT FOR USED LIFEPAK 500 AED

(quantity 4)

CREDIT FOR USED FR2 AED

(quantity 25)

2. ADD ALTERNATE 1, SPECIFIED FRx AED:

AED, installed battery; pre-connected
Heartstart Pads II; "Turn-key Service"
(additional quantity 15)

FRx Carry Case and Infant/Child Key
(quantity 2)

CREDIT FOR USED FRx AED

SN# beginning B08 quantity 5
SN# beginning B09 quantity 2
SN# beginning B10 quantity 5
SN# beginning B11 quantity 1
(quantity 13)

CREDIT FOR USED CR Plus/Express

AED (SN 34387030 & 34250908)
(quantity 2)

MEDICAL AUTHORIZATION AND AED MANAGEMENT SYSTEM

Annual Fee (AED quantity 58)

Length of Contract (yrs)

Authorized Distributor of Specified Equipment: **YES** _____ **NO** _____

SUPPLIES: Bidder must list costs of supplies, such as batteries, pads, etc. on a separate page.

PRICING BID FORM (Page 2 of 2)

Bidder to complete this page only if bidding any model OTHER THAN the FRx AED

NAME OF BIDDER: _____

ALTERNATIVE EQUIPMENT PROPOSED:

Manufacturer: _____ **Model Number:** _____

<u>ALTERNATIVE EQUIPMENT</u>	<u>UNIT COST</u>	<u>TOTAL EXT. COST</u>
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3. BASE BID, ALTERNATIVE AED MODEL:

AED, Carry Case, installed battery, pre-connected Pads; Infant/Child Key, Button, or Pads; Spare 'Adult' Pads; "Turn-key Service" (quantity 42)

CREDIT FOR USED LIFEPAK 500 AED

(quantity 4)

CREDIT FOR USED FR2 AED

(quantity 25)

CREDIT FOR USED FRx AED

(quantity 13) SN#s in Section 2, prior page

4. ADD ALTERNATE 2, ALTERNATIVE AED MODEL ITEMS:

AED, Carry Case, installed battery, Pre-connected Pads; Infant/Child Key, Button or Pads; Spare "Adult" Pads; "Turn-key Service (additional quantity 13)

CREDIT FOR USED FRx AED

SN# beginning B13E quantity 1
SN# beginning B14 quantity 4
SN# beginning B15 quantity 2
SN# beginning B16 quantity 1
SN# beginning B17 quantity 3 (total 11)

CREDIT FOR USED CR Plus/Express

AED (sn 34387030 & 34250908) (total 2)

MEDICAL AUTHORIZATION AND AED MANAGEMENT SYSTEM

Annual Fee (AED quantity 58)

Length of Contract (yrs)

ALTERNATIVE EQUIPMENT WARRANTY INFORMATION:

Authorized Distributor of Alternative Equipment: YES _____ NO _____

SUPPLIES: Bidder must list costs of supplies, such as batteries, pads, etc. on a separate page.

AFFIDAVIT OF BIDDER

IRAN LINKED BUSINESS

All bidders shall complete this Iran Linked Business Disclosure form in compliance with Public Act 517 of 2012 and attach this information to the Bid Proposal Form.

On December 28, 2012, Governor Snyder signed Public Act 517 of 2012 (“Iran Economic Sanctions Act”). An “Iran Linked Business” is not eligible to submit a bid on a Request for Proposal with a public entity, including state agencies, school districts, community colleges, intermediate school districts, cities, villages, townships, counties, and public authorities.

The Act defines an Iran Linked Business as an individual or any entity, including all successors, parent companies, subsidiaries, and companies under common control, engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, including providing of products used to construct or maintain oil or liquefied natural gas pipelines.

The undersigned, the Owner or authorized officer of _____ (the “Bidder”), pursuant to the Iran Linked Business requirement provided in the _____ (the “School District”) advertisement for bids, hereby represent and warrant that their business is NOT an “Iran Linked Business” as defined in Public Act 517 of 2012.

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN)

COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____, 2020, by _____.

Notary Public

_____ County, Michigan

My Commission Expires: _____

Acting in the County of: _____

CHIPPEWA VALLEY SCHOOLS AED INVENTORY

Bldg Name	Model	Serial #	Location
Algonquin Middle School	FR2+	1211890080	Outside Gym & Main Office
Algonquin Middle School	HS FRx	B10K-02115	Office Travels
Algonquin Middle School	HS FRx	B14B-01224	Athletics Mobile
Cherokee Elementary School	HS FRx	B16G-02449	outside office near gym
Cheyenne Elementary School	FR2+	102051521	Main Entrance - to the left
Chippewa Valley High School	FR2+	102051660	2nd Floor by Elevator
Chippewa Valley High School	HS FRx	B09C-01415	stadium
Chippewa Valley High School	HS FRx	B10K-02605	athletic trainer mobile
Chippewa Valley High School	HS FRx	B13E-02629	Outside Auditorium
Chippewa Valley High School	HS FRx	B15C-00802	Pool
Chippewa Valley High School	HS FRx	B15L-01675	Outside Athletic Trainer Room
Chippewa Valley High School	LP500BI	12962844	Hallway outside main office
Chippewa Valley High School	LP500BI	30127756	Loaner -Outside Media Center
Chippewa Valley High School	Samaritan PAD	19D00015571	Athletics Mobile - cross country
Chippewa Valley High School 9th grade center	FR2+	102051551	Hallway/Across from West Gym Doors
Chippewa Valley High School 9th grade center	HS FRx	B09H-00422	Outside rm 315 computer lab
Administration Building	FR2+	102051989	Front Lobby/Reception Desk Area
Community Education Center	FR2+	102051789	Room 101/Outside C.E. Offices
Maintenance Department	FR2+	102051600	Main Office/Supply Room
Transportation Department	FR2+	102051854	Driver's Lounge
Clinton Valley Elementary School	FR2+	102051525	Main Office Hallway
Dakota High School	FR2+	102051602	Outside Pool
Dakota High School	FR2+	102051672	2nd Floor near Elevator
Dakota High School	HS FRx	B08J-00351	Construction Trades Building
Dakota High School	HS FRx	B17B-01553	Mobile Athletic Trainer - Jersey Mike hard case
Dakota High School	HS FRx	B17F-03209L	mobile athletic trainer
Dakota High School	LP Exp	34250908	Outside Media Center
Dakota High School	LP500BI	13606395	Outside Auditorium
Dakota High School	LP500BI	13606411	Training Room - Next to Athletic Ofc
Dakota High School	SA CR Plus	34387030	Stadium - Trainers Room
Dakota High School 9th Grade Center	HS FRx	B08G-00418	Gym
Dakota High School 9th Grade Center	HS FRx	B08J-00381	Behind Security Desk
Erie Elementary School	FR2+	102051554	Main Lobby
Fox Elementary School	FR2+	102051567	Main Lobby/Next to Library
Huron Elementary School	FR2+	102051995	On Stage/Old Gym
Huron Elementary School	HS OnSite	A19F-12124	
International Academy of Macomb	HS FRx	B08G-00794	Outside Main Office-IA Building
Iroquois Middle School	FR2+	102051541	Main Lobby
Iroquois Middle School	HS FRx	B10K-01644	Outside Gym & Cafeteria
Iroquois Middle School	HS FRx	B14F-00690	Mobile Athletics
Little Turtle Preschool	FR2+	706201778	Left Wing Hallway/Near Restrooms
Miami Elementary School	HS OnSite	A18J-03275	Loaner 9-6-2023
Mohawk Elementary School	FR2+	102051662	Main Lobby
Mohegan Alternative High School	HS FRx	B10K-01671	Outside Office
Ojibwa Elementary School	FR2+	306188361	Second Floor - Third Grade Pod
Ojibwa Elementary School	FR2+	0701-038551	Loaner - Outside Gym
Ottawa Elementary School	FR2+	102051588	Near LGI (Cafeteria/Gym
Seneca Middle School	FR2+	903101577	Main Hallway: outside of office
Seneca Middle School	HS FRx	B08F-01378	North end of Hallway: Outside of Gym
Seneca Middle School	HS FRx	B14B-01211	Athletics Mobile
Sequoyah Elementary School	FR2+	506195181	Main Office Hallway
Sequoyah Elementary School	HS FRx	B11H-04540	Main Atrium
Shawnee Elementary School	FR2+	102051703	Main Office Hallway
Shawnee Elementary School	HS FRx	B17B-02260	Atrium hallway
Shawnee Elementary School	HS OnSite	A18K-04459	
Wyandot Middle School	FR2+	102051543	Main Office Hallway
Wyandot Middle School	HS FRx	B10K-01779	Outside Gym Entrance
Wyandot Middle School	HS FRx	B14B-01161	Athletics Travel
Chippewa Valley High School	FR2+	102051705	out of service failed self test
Miami Elementary School	FR2+	102051859	out of service - loaned onsite aed Main Lobby